



January 8, 2019

Dear Broughton Students:

If you plan to invite a guest to the **2019 BHS Queen of Hearts Dance** on **Saturday, February 2, 2019** who is not a current Broughton student, you must complete the attached application and return it to the **BHS Main Office** on or before **Tuesday, January 29**. All dance attendees are expected to comply with school rules and regulations, and to be courteous to each other, employees of the school district, and volunteer chaperones. Please follow these guidelines in selecting your guest for the Queen of Hearts Dance:

- ☐ High school graduates and college students are eligible to attend the dance.
- ☐ If your guest drops out of another school, the guest must have an endorsement from that school stating that he or she left in good standing. It must be attached to the application.
- ☐ All guests must have the statement of character completed by the appropriate person listed for their current status.
- ☐ All guests must attach a clear photocopy of a current High School ID or Driver's License showing date of birth with the attached application.
- ☐ Any student or guest using alcohol or any controlled or illegal substances are subject to all school rules and regulations. Any student or guest found in violation of the above rule will be removed from the dance and disciplined in accordance to Wake County School Board Policy 6429.
- ☐ All dance attendees must present valid picture identification at the registration table the night of the dance in order to be admitted.
- ☐ All dance attendees must leave the school premises by 12:15 a.m.

All information must be legibly completed and a photo identification copy must be attached for the application to be approved.

Return completed applications to the **BHS Main Office** on or before **Tuesday, January 29 at 3:30 p.m.** We encourage you to return your application as soon as possible so that you will know if your guest has been approved sooner.

How do I know if my guest has been approved?

BHS students can check the Approved Guest List in the BHS Main Office with Ms. Mosely.

Ms. Gulewich (Media Center office) will notify you if your guest is **not** approved.

Tickets will not be sold to guests who have not been approved through the application process.

Queen of Hearts Dance Guest Application

Needham B. Broughton High School

723 St. Mary's Street

Raleigh, North Carolina 27605

919-856-7810 (Main Office)



BHS Student: _____ **Grade:** _____
(Last Name) (First Name in PowerSchool)

The following information must be provided in order to determine eligibility of guests to attend the Broughton High School Queen of Hearts Dance:

1. **Guest's Name:** _____
(Last Name) (First Name)
2. **Guest's Date of Birth:** _____ **Phone #:** _____
(month/day/year)
3. **Parent's Name of Guest:** _____ **Phone #:** _____
4. **Guest's current status (Circle One):**
High School Student College Student Worker Active Military
5. **Depending upon your guest's current status, complete the following information that applies to your guest (Select One):**
 - ☐ School, guest attends at present: _____
 - ☐ Guest's place of employment: _____
 - ☐ Guest's Branch of Service: _____
6. **Statement of Character:** By **School Administrator** if the guest is a high school student at present; **Professor/Dean** if the guest is a college student at present; **Employer** if the guest is a graduate and is working at present; **Commanding Officer** if the guest is in the military at present; or **Reference** if the guest is home schooling at present. **Character statements by relatives or parents of the guest's date will not be accepted.** (Attach an additional sheet if necessary)

Signature of person making Statement of Character

Printed Name

Title

Daytime Phone Number

High School Administrator Use Only:

Has this student been suspended this school year? _____ Yes _____ No

If the student has not been suspended, are there any other concerns BHS needs to be aware of? If so, please explain _____

Administrator's Signature

phone

7. **A copy of a picture ID must be attached to the application.** – The ID will also need to be presented the night of BHS Queen of Hearts Dance in order to be admitted. (Ex: School ID, Driver's License or State ID card, etc.)

Return this completed application to the BHS Main Office on or before: Tuesday, January 29 at 3:30 pm.